

ACSA/IFS International Student Insurance

Instruction Sheet for Online Services at WWW.INSURANCEFORSTUDENTS.COM

STEP 1: Review the Brochure

- Go to: <http://www.insuranceforstudents.com>
- Click on **Insurance Options** (listed directly below “Insuring Today’s Need for Tomorrow’s Future”)
- Click on **Intensive English** (the second link in the upper left corner)
- Select **Valencia Enterprise Student**
- Click on the **Brochure** link
- Download Acrobat Reader for free at <http://www.adobe.com/products/acrobat/readstep2.html>

STEP 2: Enroll Online

- Click on **Enroll Online** and follow the instructions (requires a credit card*)
- Call 1-800-356-1235 if you have any questions

*You can also print the form and mail in with a check or money order.

STEP 3: Print a Temporary ID Card

- Click on **ID Card** and print the page
- Cut out on the dotted lines and write in your information

STEP 4: Locate a Provider

- Click on **Search for Providers**
- Select a Search Type: **Search for a Physician / Search for a Hospital or Other Facility**
- Click on **Continue**
- Select Plan: **United Healthcare Options PPO**
- Select provider by name, address, gender, language, etc.
- Click on **Continue**
- Select a **Physician Specialty** (type of doctor/facility you are looking for)
- Click on **Continue**
- The system will then generate a list for you to choose from

STEP 5: File a Claim

- Click on **How to File a Claim** and follow the instructions
- Call 1-800-356-1235 if you have any questions

For more information please contact:

Insurance for Students, Inc.

600 Corporate Drive, Suite 101, Fort Lauderdale, Florida 33334

Telephone: 954-771-5883 Fax: 954-772-0872

Website: www.insuranceforstudents.com